

Minutes of Governance Lead Nurse Group

Thursday 24 October 2024
2:00pm – 3:00pm

Via Microsoft Teams

Present:

Wendy Copson (WC), Deputy Lead Nurse (Quality & Service Improvement) EMNODN (Chair)
Charlotte Dolby (CD), Education & Clinical Effectiveness Nurse, EMNODN
Rachel Salloway (RS), Data Analyst, EMNODN
Christina Pembleton (CP), Governance Lead Nurse for Neonates & Paediatrics, King’s Mill Hospital
Hayley Gatens (HG), Neonatal Clinical Governance Nurse, United Lincolnshire Hospitals
Jane Lafferty (JL), Neonatal Matron, Kettering General Hospital
Maureen Westphal (MW), Neonatal Clinical Governance Nurse, Kettering General Hospital
Nicole Malazzab (NM), Neonatal Clinical Governance Nurse, Northampton General Hospital
Rachel McCoy (RM), Ward Manager (LGH), University Hospitals of Leicester
Chelsea Larn (CL), Ward Manager (LRI), University Hospitals of Leicester

| Item | Subject | Attachment | Action |
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| 1. | <p>Welcome & Apologies</p> <p>WC welcomed those present. Apologies were received from: Rina Chauhan (RC), Neonatal Clinical Governance Matron, University Hospitals of Leicester Charlotte Baylem (CB), Neonatal Clinical Governance Matron, Nottingham University Hospitals Lisa Kelly (LK), Neonatal Clinical Governance Nurse, University Hospitals of Derby & Burton Rebecca Scorer (RS2), Neonatal Quality Sister, Nottingham University Hospitals</p> | | |
| 2. | <p>Declarations of Interest</p> <p>None</p> | | |
| 3. | <p>Minutes from the Previous Meeting</p> <p>The previous minutes were agreed as a trust record of proceedings.</p> | A | |
| 4. | <p>Matters Arising</p> <p>4.1 BadgerNet Resource Update</p> <p>CD gave an update on the flash card resources and these will be ready to pilot early November 24 at UHDB and KMH for 3 months. Following feedback these will then be available for all units to access via the Network. WC asked if units could get an electronic version for them to print off further copies which was agreed.</p> | | |

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| <p>highlighted areas for improvement including such as parents on ward round and breast milk.</p> <p>KMH – TC lead will be returning soon but a sister has been appointed to support. Midwifery AB checking is slow and so babies are still being brought to the unit. PDN supporting.</p> <p>Team have been working on a ‘Golden Hour’ checklist as noted that some care wasn’t being delivered in a timely manner.</p> <p>Data clerk has started back on phased return which will support data completeness. RC has already offered support.</p> <p>ULHT – TC has been established for some time. At Lincoln this is delivered on PN ward and at Boston on the NNU. At Boston the mothers have to have been discharged which means that babies could be in 2 places, including the PN ward, which can be challenging. Work is ongoing to support midwives to check and administer ABs.</p> <p>PDN has introduced the ‘My Baby Labels’ project which supports parents to write their own baby labels prior to delivery and means parents can be reassured that they can recognise their own baby where a separation has occurred due to admission to the NNU.</p> <p>The unit want to set up a ‘Neonatal Reflections Service’ a follow on from ‘Birth After thoughts’. The ward manger will be taking the lead on developing this and this will be to answer questions around the neonatal journey. This will be staffed by PNAs. The staff involved will be undertaking counselling training.</p> <p>UHL – TC is a work in progress. A business case is under development to address staffing, rosters etc. There are some concerns from midwifery regards AB checking and administration which is being supported by the NNU. CD offered to share the Network Midwifery Administration of ABs booklet.</p> <p>EPR is being introduced from the 14 January 25 and so all documentation will be digital which is taking a lot of work by the 4 digital nurses across the 2 sites.</p> <p>Breast milk scanning will be introduced as part of the new EPR system and this has lead to work around, milk storage, handling and administration. This supports a previous incident and continues from the initial actions that were undertaken.</p> <p>WC to discuss presentations from units regards QI</p> | | <p>CD</p> <p>WC</p> |
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| 9. | AOB None | | |
| 10. | Date & Time of Next Meeting Thursday 28 November 2024, 2:00pm – 3:00pm, via Microsoft Teams | | |