

Agenda

Lead Nurse & Matron Group

Tuesday 26 September 2023
10.00am – 1.00pm

**St John Ambulance, Unit 10-12, Trent Lane Industrial Estate,
Willow Road, Castle Donington, DE74 2NP**

Please note that this meeting will be recorded for the purpose of producing accurate minutes. If you have any objections to this, please advise the Chair prior to the beginning of the meeting.

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|----|--|-----------------|------------|
| 1. | Welcome & Apologies | | LH |
| 2. | Declarations of Interest | | ALL |
| 3. | Minutes from the Previous Meeting | <u>A</u> | ALL |
| 4. | Matters Arising | | |
| | 4.1 Car Seat Update | | LH |
| 5. | Group TOR | <u>B</u> | LH |
| 6. | Workforce | | JF |
| | 6.1 Nurse Staffing Audit | <u>C</u> | |
| | 6.2 New Nursing Workforce Data Collection | | |
| | 6.3 Quality Roles Funding | | |
| | 6.4 Ockenden Posts | | |
| | 6.5 Recruitment Days | | |
| | 6.6 Neonatal Nurse Standard Framework | | |
| | 6.7 Nursing Associate Role | | |
| 7. | Education & Practice Development Update | | JF |
| | 7.1 QIS Training Update | | |
| | 7.2 Foundation Programme Update | | |
| | 7.3 Training Needs Analysis | | |
| | 7.4 Education/Training Programme | | |
| | • Annual Conference - change of date | | |

8.	Parents	CH
	8.1 Update on FIC Progress to Date	
	8.2 Parent Engagement/Neonatal Voices	
	8.3 Parent Information Leaflets	
	8.4 Unit Slide Shows/Virtual Tours	
	8.5 Parent Videos (AHSN Funding)	
	8.6 Family Transfer Prompt Card/Risk Assessment	
9	Bliss Update	CH
	9.1 Accreditation	
10.	UNICEF Update	CH
	10.1 Unit Assessments (Initial and Level 1)	
11.	National Projects	
	11.1 Neonatal Critical Care Review Implementation & Oversight	LH
	11.2 Transformation Funding	LH
	11.3 East Midlands Capacity Oversight Group	LH
12.	Quality & Governance	
	12.1 Shared Learning	ALL
	12.2 Data	WC
	12.3 Identification of Trends in Sudden Deterioration	LH/CF
	12.4 Optimisation	WC
13.	Transitional Care Implementation	WC
14.	Homecare	CI/LP
	14.1 Update	
15.	Unit/CenTre Updates	ALL
16.	Network Update	LH
17.	AOB	ALL
18.	Date/Time of Next Meeting	